

Communication from Education Committee: Examination policy for 2023-24

This circular provides information on a number of changes to examinations policy for 2023-24 approved by Taught Degrees Panel, as captured in the [Examinations and Assessment Framework \(EAF\)](#).

Action required

All divisions, departments/faculties, exam boards and colleges are asked to **note**:

- the release of the 2023-24 *Examinations and Assessment Framework*;
- the summary of updates and policy changes implemented for 2023-24 examinations and assessment.

If you have queries please contact Helen Charlesworth, Head of Taught Degrees (helen.charlesworth@admin.ox.ac.uk).

Further information

1. All changes are highlighted in the EAF in green. Key changes are summarised below.

| Section | Policy (see the EAF ¹ for full text) | Commentary |
|---|--|--|
| 5 – Information for and communication with candidates prior to assessment | Possible actions if students do not register for the correct assessments | Clarification of existing policies and procedures. |
| “ | Work to be uploaded to Inspira | Clarification that files uploaded to Inspira files are scans of <i>handwritten</i> work. |
| 8.2.2 – Length of extensions and number of applications | Self-certification extensions | Clarification that students may request a self-certification extension to follow an evidence-based extension, as long as the total extension is no more than 12 weeks. |
| *CHANGE* 9.8 – Absence of a candidate from an examination. | OSCE exception to the usual rules for exam excusals | Change to the policy on exam excusals to allow an exception in the case of multi-day OSCEs. |
| *CHANGE* 12.5 – Disclosure and publication of candidates' results | Access to results in eVision | Update requested by Student Welfare to allow departments to give access to supervisors, where appropriate. |

¹ <https://academic.admin.ox.ac.uk/examiners>

Education Committee Circulars Ref 03-23/24
 Applicable to: undergraduate, postgraduate taught
 Circulation: divisions, departments, faculties, colleges, Student Registry

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| 13.1 – Applicable content, format and policy framework [of resits] | Examinations conventions for resits | Clarification that all resit and deferred-first-attempt papers for University Examinations must be sat according to the original Examination Conventions. |
| *CHANGES* Annex A | Template for examinations conventions | Various minor updates and clarifications including updated guidance on the reconciliation of marks in double-marked assessments, and clearer wording on issues around late submission of online examination scripts. |
| *CHANGE* Annex C, paragraph 15 | Cases of poor academic practice | Requirement for exam boards to record a reason for their decision to impose a particular penalty. |
| *CHANGES* Annex I | Examination adjustments | Updates including changes to the evidence threshold for disabilities, and approval of the merging of extra writing time with extra rest time up to a maximum of 25% extra time for both types combined. |