Actions available:

1. No adjustment made/action taken
2. Classification/overall outcome or progression requirements reviewed
3. Notice passed to the final results/classification meeting (this **must** be done for early parts of multi-part exams, and exams which release final marks throughout the course)
4. Paper(s) disregarded and results finalised on the basis of the remaining work
5. Finalise the mark for the paper or paper(s) taking into account all the available material (e.g. questions disregarded)
6. Other (please specify)

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| Candidate Number | **Evaluation of seriousness of notice to examiners** *(completed at Mitigating Circumstances Panel meeting)* | **Summary of Action taken** *(to be completed at results confirmation meeting)* |
| Papers likely to have been affected (All papers or subset of papers) | If a subset of papers (please state which) | How serious is the impact likely to have been ( 1 minor, 2 moderate, 3 very serious) | Commentary on decision | No adjustment made, or action taken (Y/N) | Commentary on reason(s) | Adjustment made, or action taken (Y/N) | Action taken and either outcome or recommendation to future examiners |
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|  | **Section completed by:** |  | **Date:** |  | **Section completed by:** |  | **Date:** |  |