







Michaelmas						Hilary						Trinity						Long Vac						Michaelmas																		
6	7	8	9	10	11	-2	-1	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	-2	-1	0	1	2	3	4	5	6	7	8	9	10
Nov		Dec				Jan			Feb			Mar			Apr			May			Jun			Jul			Aug			Sep			Oct			Nov			Dec			

		MT reporting							HT reporting							TT reporting							Long Vac (4th reporting window)							MT										
Student		3 wks								3 wks								3 wks								3 wks								3 wks						
Supervisor		4 wks									4 wks									4 wks									4 wks									4 wks		
DGS		6 wks							6 wks							4 wks							4 wks							4 wks										

KEY

-  Student reporting window
-  Supervisor can report if student has submitted report
-  Main supervisor reporting window
-  DGS can view/comment as required
-  Main DGS reporting window
-  Closed period